



Newmarket

T O W N C O U N C I L

**Minutes of a Meeting of the Memorial Hall Regeneration Committee
held on Tuesday, 13th October 2009 at 6.30 pm at the Memorial Hall, Newmarket**

Attendance :

Councillor W Burch, Chairman
Councillor K Bovill
Councillor W Hirst
Councillor J Bailey, Town Mayor
Councillor G Jaggard
Councillor M Jefferys

Also Present: Isabelle Barrett – Town Clerk, Rosemary Foreman – Minute Assistant

Minute	Action by
<i>Following a proposal by Councillor Burch, the Committee unanimously agreed that Item 8 should be moved into the Confidential section of the Agenda as information presented would reveal the identity of an individual.</i>	
M/09/10/1 <u>APOLOGIES</u> Apologies were received from Mr Henry Martin.	
M/09/10/2 <u>ABSENT</u> Councillor C Turner was absent.	
M/09/10/3 <u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST</u> None noted.	
M/09/10/4 <u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON TUESDAY, 15th SEPTEMBER 2009</u> Councillor Burch signed the minutes of the Memorial Hall Regeneration Committee meeting held on Tuesday, 15 th September 09, as a correct record.	
M/09/10/5 <u>MATTERS ARISING</u> None noted.	
M/09/10/6 <u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY</u> There were no members of the public present.	

M/09/10/7 LOAN REPAYMENTS RELATED TO THE PUBLIC WORKS LOAN

Councillor Burch reminded the Committee that the cost of a £500,000, based on a Public Works Loan over 25 years would be £32,000 per annum. This amount had been included in the draft budget for 2010/2011 and an additional £32,000 would have to be included in the budget for 2011/2012.

The Council's Accountant had recommended the annuity loan, with a fixed amount to be paid back twice yearly for the whole period of the loan. NTC had until 5th February 2010 to accept the current offer of a Public Works Loan and could apply for a further £500,000 in the next financial year.

Discussion took place regarding whether it would be possible to take the loan in instalments, whether the estimated costs of the scheme were still realistic, and who would be Project Manager.

Town Clerk recommended that the scheme should be re-costed to give Members an insight as to the actual costs of the project and that Members should revisit the plans as no contingency had been made for any future growth in office accommodation. However, Members expressed that at this stage there would be no need to revisit the plans. In addition, Members agreed that the Council should go out to tender as opposed to having the scheme re-costed.

After further discussion, the following recommendations were agreed:

M/09/10/7.01 Recommendation

That Henry Martin be asked to put the scheme for the refurbishment of the Memorial Hall out to tender.

Town Clerk

Members agreed that in the mean time, the Town Clerk should check the terms of the Public Works Loan regarding taking the loan out in instalments and verify the procedure for the appointment of a Project Manager.

Town Clerk

M/09/10/8 UPDATE ON SECTION 106 RELATED TO NEWMARKET

Councillor Hirst advised that no decision had yet been made with regard to the Section 106 funds.

M/09/10/9 RE-ASSESSMENT OF CURRENT REFURBISHMENT PLANS

Councillor Burch advised that finding alternative accommodation for Office Staff and a Council Chamber would be a disruptive and expensive process and suggested that perhaps the exit door downstairs leading up to the Council Chamber could be revamped to use as the entrance for staff and visitors throughout the refurbishment period. Councillor Bovill suggested that FHDC and other local organisations could be approached for help with suitable accommodation and it was agreed that these options should be explored once a tender had been accepted.

M/09/10/10 TO RECEIVE THE FIRST DRAFT BUDGET FOR THE FINANCIAL YEAR 2010/2011

The Committee received and analysed the 1st draft budget for 2010/2011 and made the following recommendation:

M/09/10/10.01 Recommendation

That the 1st draft budget for the Memorial Hall Regeneration Committee for 2010/2011 be accepted.

Town Clerk

M/09/10/11 REPORT FROM THE TOWN KEEPER

None noted.

M/09/10/12 DATE OF NEXT MEETING

Tuesday, 10th November 2009 at 6.30 pm.

M/09/10/13 EXCLUSION OF THE PRESS & PUBLIC

With the vote being unanimous, it was

M/09/10/13.01 RESOLVED

That, under section 100a(4) of the Local Government Act 1972, the press and public should be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12a of the Local Government Act 1972 and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

M/09/10/14 *RAISING ADDITIONAL FUNDS FOR THE REFURBISHMENT OF THE MEMORIAL HALL**

Cllr Bailey advised that she had received confirmation that there would no additional funding forthcoming from the approached source.

Councillor Burch updated the Committee on the current situation regarding other funding sources and Councillor Hirst reported that SCC would be advising the Assistant to the Town Clerk on grants which could be applied to refurbish the Memorial Hall. It was also suggested that NTC could launch a fund to raise money towards the refurbishment.

Members agreed that Cllr Burch and the Town Clerk be authorised to meet with a possible benefactor.

Town Clerk/Cllr
Burch

The meeting closed at 7.15 pm.

Signed: _____

Date: _____