



Newmarket

T O W N C O U N C I L

**Minutes of a Meeting of the Memorial Hall Regeneration Committee
held on Tuesday, 10th November 2009 at 6.30 pm at the Memorial Hall, Newmarket**

Attendance :

Councillor W Burch, Chairman
Councillor K Bovill
Councillor W Hirst
Councillor J Bailey, Town Mayor
Councillor M Jefferys
Councillor C Turner
Mr George Lambton
Mr Henry Martin

Also Present: Isabelle Barrett – Town Clerk, Rosemary Foreman – Minute Assistant

Minute	Action by
<p>M/09/11/1 <u>APOLOGIES</u> Apologies were received from Councillor G Jaggard.</p>	
<p>M/09/11/2 <u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST</u> None noted.</p>	
<p>M/09/11/3 <u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON TUESDAY, 13th OCTOBER 2009</u> Councillor Turner advised that he had sent his apologies prior to the meeting. With this amendment, Councillor Burch signed the minutes of the Memorial Hall Regeneration Committee meeting held on Tuesday, 13th October 09, as a correct record.</p>	
<p>M/09/11/4 <u>MATTERS ARISING</u> None noted.</p>	
<p>M/09/11/5 <u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY</u> There were no members of the public present.</p>	
<p>M/09/11/6 <u>PUBLIC WORKS LOAN</u> Councillor Burch advised that the Public Works Loan could be taken in instalments over one financial year, with each instalment being viewed as a separate loan but not exceeding the authorised overall loan i.e £500,000. However, with each instalment requested there may be a difference in interest rate. In addition, there is a minimum fee of £25 for each instalment requested.</p>	

M/09/11/7 UPDATE ON SECTION 106 RELATED TO NEWMARKET
Councillor Hirst reported that FHDC had requested a copy of the Memorial Hall refurbishment business plan, which would be sent immediately.

M/09/11/8 ADDITIONAL FUNDS RELATED TO THE REFURBISHMENT OF THE MEMORIAL HALL
Councillor Hirst reported that the SCC Funds Manager had advised applying for a grant from the SCC Corporate Regeneration Fund. As the application had to be with SCC by 20th November, Members agreed that Councillor Hirst should work with the Assistant to the Town Clerk to complete the required paperwork. There could also be other grants available from Waste Disposal Funds.

Cllr Hirst/Asst to
Town Clerk

M/09/11/9 REPORT REGARDING THE TENDERING PROCESS
Councillors received and noted various reports from Mr Martin relating to work carried out in 2008, together with a breakdown of project budgets and analysis of contingency and risk provisions and a time-line for the project. The next step would be to approve professional fees amounting to £120,000 and after discussion the Committee agreed to the following recommendation:

M/09/11/9.01 Recommendation

That the refurbishment of the Memorial Hall be undertaken as planned and a £500,000 Public Works Loan be accepted and drawn down in instalments, with an initial instalment of £120,000 and the remainder taken by 31st March 2010. An application for a further £500,000 to be made after 1st April 2010 and NTC to seek grants for a further £200,000 by September 2010.

Town Clerk

M/09/11/10 TO RECEIVE THE SECOND DRAFT BUDGET FOR THE FINANCIAL YEAR 2010/2011
The Committee received and analysed the 2nd draft budget for 2010/2011 and made the following recommendation:

M/09/11/10.01 Recommendation

That the 2nd draft budget for the Memorial Hall Regeneration Committee for 2010/2011 be accepted.

Town Clerk

M/09/11/11 REPORT FROM THE TOWN KEEPER
Town Clerk advised that the PA system had been stolen from the Memorial Hall. Police were investigating and the Insurers had been informed.

M/09/11/12 DATE OF NEXT MEETING
Tuesday, 12th January 2010 at 6.30 pm.

M/09/11/13 EXCLUSION OF THE PRESS & PUBLIC

With the vote being unanimous, it was

M/09/11/13.01 RESOLVED

That, under section 100a(4) of the Local Government Act 1972, the press and public should be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12a of the Local Government Act 1972 and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

The meeting closed at 7.13 pm.

Signed: _____

Date: _____