



# Newmarket

T O W N C O U N C I L

**Minutes of a Meeting of the Memorial Hall Regeneration Committee  
held on Tuesday, 15<sup>th</sup> July 2008 at 6.30 pm at the Memorial Hall, Newmarket**

**Attendance :**

Councillor W Burch, Chairman  
Councillor K Bovill, Vice-Chairman  
Councillor W Hirst  
Councillor Jefferys  
Councillor C Turner, Town Mayor  
Councillor J Bailey, Deputy Town Mayor

Also Present: Kay Dawson – Assistant to the Town Clerk, Rosemary Foreman – Minute Assistant, Mr Henry Martin, Mr George Lambton

Minute	Action by
<p><b>M/08/07/1</b>    <b><u>APOLOGIES</u></b> Apologies for absence were received from Councillor G Jaggard.</p>	
<p><b>M/08/07/2</b>    <b><u>DECLARATION OF MEMBERS INTERESTS &amp; CONSIDER UPDATE OF REGISTER OF INTEREST</u></b> None noted.</p>	
<p><b>M/08/07/3</b>    <b><u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON TUESDAY, 17<sup>th</sup> JUNE 2008</u></b> Councillor Burch signed the minutes of the Memorial Hall Regeneration Committee meeting held on Tuesday, 17<sup>th</sup> June 2008, as a correct record.</p>	
<p><b>M/08/07/4</b>    <b><u>MATTERS ARISING</u></b> None noted.</p>	
<p><b>M/08/07/5</b>    <b><u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY</u></b> No members of the public were present.</p>	
<p><b>M/08/07/6</b>    <b><u>MEMORIAL HALL GRANT APPLICATION TIME LINE AND HANNAH REED'S INVOLVEMENT IN THE PROJECT</u></b> The Committee acknowledged that there might be a possibility of obtaining a grant from a potential funder. Support had been expressed from the possible funder for a scheme which would include the basic necessities, such as office space downstairs, a community hall and upgrading of the toilets and other existing facilities. However, the deadline for the submission of the grant application would be September and it was therefore vital that the Committee agree the project details, draft a business plan, complete the grant application form and seek</p>	

planning permission as soon as possible.

The Committee agreed that the project could be based on the John's Practice plans with the necessary amendments to keep within budget.

Terms and Conditions had been received from the prospective Project Manager and had been distributed ahead of the meeting to all Committee Members.

After further discussion, the following recommendations were agreed:

**M/08/07/6.01 Recommendation**

**In accordance with Financial Standing Order 12.1, that Hannah-Reed be appointed Project Manager for the refurbishment of the Memorial Hall.**

**M/08/07/6.02 Recommendation**

**That a sub-committee with delegated powers be formed to liaise with Hannah-Reed to agree the project details, complete the grant application form and seek planning permission. The sub-committee would comprise Councillors Burch, Turner and Bailey, consulting with the Town Clerk as necessary, the first meeting to be held on 29<sup>th</sup> July at 4.30 pm.**

Cllrs Burch,  
Turner, Bailey  
Mr H Martin

**M/08/07/7 UPDATE ON SCHEDULE OF REPAIRS**

None noted.

**M/08/07/8 DATE OF NEXT MEETING**

Tuesday, 9<sup>th</sup> September 2008 at 6.30 pm.

The meeting closed at 7.10 pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_