



Newmarket

T O W N C O U N C I L

Minutes of a Meeting of the Leisure Services Committee
held on Monday, 13th October 2008 at 7.15 pm at the Memorial Hall, Newmarket

Attendance :

Councillor M Jefferys, Chairman
Councillor K Bovill
Councillor Mrs C Brighty
Councillor W Burch
Councillor G Cole
Councillor R Fletcher
Councillor W Hirst
Councillor D Hudson
Councillor P Hulbert
Councillor J Richer
Councillor J Uney
Councillor C Turner, Town Mayor
Councillor J Bailey, Deputy Town Mayor

Also Present: Isabelle Barrett –Town Clerk, Rosemary Foreman – Minute Assistant

Minute	Action by
L/08/10/1 <u>APOLOGIES</u> There were no apologies.	
L/08/10/2 <u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST</u> None noted.	
L/08/10/3 <u>TO CONFIRM THE MEETING HELD ON 8th SEPTEMBER 2008</u> Councillor Jefferys signed the minutes of the Leisure Services Committee meeting held on Monday, 8 th September 2008, as a correct record.	
L/08/10/4 <u>MATTERS ARISING</u> None noted.	
L/08/10/5 <u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY</u> No members of the public were present.	

L/08/10/6

REPORT FROM SPORT FOR THE SEVERALS SUB-COMMITTEE

Councillor Hirst reported that the planning application for the pavilion had been submitted to FHDC, who had indicated their support subject to certain conditions. The Covenants had been released by both FHDC and the Jockey Club and the Town Clerk would be sending out a Newsletter including an update on this matter. All being well, the pavilion would be ready for use by November 2009.

L/08/10/7

WATER FEATURE IN MEMORIAL GARDENS

As quotes had not been received, to be referred to the next meeting.

TC to put on next LS Agenda

L/08/10/8

REPORT FROM THE BOB COMMITTEE

Councillor Jefferys expressed his thanks to Councillors Cole, Hirst, Hudson, Bovill and Richer for all their help and support in organising and staging the BOB event.

Councillor Bovill also recorded his thanks to Kay for her work in organising the event. He advised that there was a strong line-up for the Final on 18th October and hoped ticket sales would improve.

L/08/10/9

DEBRIEF FROM THE REMEMBER WHEN SHOW

Councillor Jefferys reported that the Remember When Show had been a great success with a tremendous atmosphere and he thanked the office staff and Councillors Hirst and Burch for all their work.

Town Clerk advised that it had been a long day for the staff but many compliments had been received from residents on the day. Feedback from the completed questionnaires had all been positive with enquiries about when the next event would be staged. Town Clerk advised that Cllrs Hirst and Burch as well as Rosemary and Kay had been a great team on the day. The Committee recorded their thanks to Kay for all her hard work in organising the event.

L/08/10/10

CHRISTMAS MUSIC SHOW EVENT FOR SENIOR CITIZENS

Town Clerk suggested that the Remember When performers should do a Christmas Show, which would cost £550 plus refreshments. After discussion, the following recommendation was agreed:

L/08/10/10.01 Recommendation

That a Christmas Music Show be held for residents at an approximate cost of £800. Town Clerk to seek sponsorship toward the event and agree a date (possibly the afternoon of 11th December).

Christmas Show to take place now on 17th December from 2.30 – 5.00pm

L/08/10/11

COLLECTIVE CHRISTMAS LIGHTS SWITCH ON

Councillor Bovill advised that a quote of £2906 + VAT had been received from DNA Electrical to install exterior light switches for the simultaneous switching-on of the Christmas lights. Permission would be required from the individual businesses affected to carry out this work as

well as from SCC. After discussion, the Committee made the following recommendation:

L/08/10/11.01 Recommendation

In accordance with Financial Standing Order 3.2, an item be included on the F&P Agenda to approve acceptance of the quote of £2906 + VAT from DNA Electrical for the installation of exterior light switches for the simultaneous switching-on of the Christmas lights, the work to be carried out this year if feasible.

Town Clerk advised that depending on the time scale, a collective switch on might not be possible this year but if agreed by TC the infrastructure would be in place by next year.

L/08/10/12 DATE OF CHRISTMAS LIGHTS SWITCH-ON

After discussion, the Committee agreed the following recommendation:

L/08/10/12.01 Recommendation

That the Christmas Lights be switched on on 15th November 08.

L/08/10/13 UPDATE FROM ST GEORGE'S DAY 2009 CELEBRATION WORKING GROUP

Councillor Hudson advised that the Remember When group had been booked for a St George's Day celebration event on the evening of 23rd April 2009. They would do a 'last night at the Proms' entertainment and it was proposed that a sausage and mash meal be served with alcohol and soft drinks. The Working Group were currently seeking sponsors for the estimated total cost of £1,000 and were considering holding a raffle on the evening or charging a small entrance fee. The event would be a celebration of St George's Day and all would be welcome.

All

L/08/10/13.01 Recommendation

That £1,000 be included in the Leisure Services budget to cover the cost of the St George's Day celebrations 2009.

Town Clerk

L/08/10/14 DEBRIEF ON ART & WRITING COMPETITION

Councillor Jefferys advised that it had been a pleasure to attend the Awards Evening and he thanked Councillor Turner for presenting the prizes and the staff for staging the display of entries. He reported that teachers had asked for sufficient advance notice of the competition to build it into their curriculum.

Discussion took place regarding a theme for 2009 and it was agreed that members should bring their suggestions to the next meeting.

All Cllrs

L/08/10/15 CHILDREN'S CHRISTMAS PARTY

Town Clerk advised that the Children's Christmas Party would be held from 4.00 – 6.00 pm on Thursday, 18th December.

L/08/10/16 **RE-TURFING BENCH AREAS IN MEMORIAL GARDENS**

Town Clerk advised that quotes had not yet been received – referred to next meeting.

Put on next LS
Agenda

L/08/10/17 **TO RECEIVE THE 1st DRAFT BUDGET FOR THE FINANCIAL YEAR 2009/10**

The Committee received and analysed the 1st draft budget for 2009/10.

Discussion took place regarding upgrading the play equipment and water feature in the Memorial Gardens. Town Clerk advised that she is in the process of receiving quotes for the water feature but to date not all quotes had been received in the office. The Cttee advised that the Town Clerk should report to the next meeting regarding what was required, with estimated costs, and the possibility of grants or sponsorship.

Town Clerk

It was also agreed that the Maisons Laffitte Twinning Committee should be asked to provide a statement of their expenses.

Town Clerk

After further discussion, the following recommendation was agreed:

L/08/10/17.01 Recommendation

That the first draft budget for the Leisure Services Committee for 2009/10 be accepted subject to the following amendments:

Town Clerk

4186 Events Entertainment – increase to £1,750

4310 Christmas Lights – increase to £10,000

309 Leisure Services Grants – create a new heading for Grants to Charitable or Voluntary Organisations - £2,000.

L/08/10/18 **TOWN KEEPER’S REPORT**

The Committee noted that the Town Keeper had maintained the Memorial Gardens to their usual high standard.

L/08/10/19 **CORRESPONDENCE RECEIVED**

The Committee noted that the Town Clerk had received two letters of thanks following the Remember When concert.

L/08/10/20 **DATE OF NEXT MEETING**

Monday, 10th November 2008 at 7.15 pm.

The meeting closed at 8.10 pm.

Signed _____ Date _____