



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee
held on Monday, 4th January 2010 at 7.15 pm at the Memorial Hall, Newmarket

Attendance :

Councillor W Hirst (Chairman)
Councillor J Bailey
Councillor G Cole
Councillor R Fletcher
Councillor A Drummond

Councillor D Hudson
Councillor M Jefferys
Councillor P Hulbert
Councillor G Edge
Councillor J Uney

Also Present: Isabelle Barrett –Town Clerk, Rosemary Foreman – Minute Assistant, FHDC
Councillor A Appleby

Minute	Action by
<p>C/10/01/1 <u>APOLOGIES</u> Apologies were received from Councillors W Burch and G Jaggard.</p>	
<p>C/10/01/2 <u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST</u> None noted.</p>	
<p>C/10/01/3 <u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 2nd NOVEMBER 09</u> Councillor Hirst signed the minutes of the Community Services Committee meeting held on Monday, 2nd November 09, as a correct record.</p>	
<p>C/10/01/4 <u>MATTERS ARISING</u> C/09/11/13 – Following a question from Councillor Fletcher, Councillor Hirst advised that discussions were continuing with FHDC regarding the public conveniences in Newmarket. Mildenhall and Brandon Councils had declined FHDC's offer.</p> <p>C/09/11/19 – Town Clerk advised that a further section of the flint wall was removed following receipt of the quote and the contractors had also fenced this section.</p>	
<p>C/10/01/5 <u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY</u> None noted.</p>	
<p>C/10/01/6 <u>PROGRESS REPORT RELATED TO CLOCK TOWER ROUNDABOUT RECOMMENDATIONS</u> Town Clerk advised that an update from Rod Sore would be available for the February meeting.</p>	

C/10/01/7 UPDATE ON PROPOSED ALLOTMENTS FOR STUDLANDS PARK

Councillor Cole advised that Studlands residents interested in having an allotment had been invited to a meeting on 28th January, when it was hoped a Studlands Park Allotments Association would be set up. The Association would then be able to seek funds to get the allotments scheme under way.

C/10/01/8 UPDATE ON COMMUNITY GARDENS FOR STUDLANDS PARK

Councillor Hirst reported that the Town Council had agreed to accept FHDC's offer of a lease and the Voluntary Network would be approached with a view to their taking this over and running the project together with Newmarket College and Studlands Park Association. Cllr Hirst confirmed that FHDC had agreed to lease both pockets of land to NTC with the view to given the Town Council a year to enter into the leases.

C/10/01/9 REPORT FROM SNT MEETING

The Committee received and noted the document An Introduction to Neighbourhood Panels and their Terms of Reference. Town Clerk advised that she had received a request that Neighbourhood Panel meetings be held in the Memorial Hall free of charge and after discussion the following recommendation was agreed:

C/10/01/9.01 Recommendation

That meetings of the Neighbourhood Panel be held in the Memorial Hall free of charge.

Town Clerk

C/10/01/10 REPORT FROM THE RETAILERS MEETING HELD IN NOVEMBER 09

The Committee received the minutes of the Retailers' Meeting held on 27th November 09 and Councillor Hirst highlighted two areas which had been discussed – A-boards (for which the Council were now seeking a solution) and how to improve their businesses in the town. A further meeting had been arranged for the end of January.

Councillor Hirst suggested that NTC could help the retailers by (1) providing administrative assistance to set up the Retailers Association and (2) allocating a small budget to help revitalise the town by working as a team to seek new ideas to promote the town.

After discussion, the following recommendations were agreed:

C/10/01/10.01 Recommendation

That NTC staff provide administrative support in setting up the Retailers Association.

Town Clerk

C/10/01/10.02 Recommendation

That £2,000 be included in the 2010/11 Budget to promote the town, progress to be reviewed monthly at the Community Services Committee.

Town Clerk

Town Clerk advised that she and Councillor Hirst would be meeting with Nigel McCurdy, Joanne Rogers and Julie Sheldrick to look at samples of A-boards and agree the way forward. Samples would then be shown to the retailers affected at their next meeting at the end of January.

Town Clerk

Councillor Bailey reported that some traders were leaving their A-boards out at night and it was agreed that they should be advised that they must be removed at night.

Cllr Hirst

C/10/01/11 NHS REPORT RELATED TO CHANGES IN ADULT HEALTHCARE SERVICES

The Committee received and noted the NHS report regarding changes in Suffolk Community Healthcare Services.

C/10/01/12 BRIEF RELATED TO FHDC CAR PARKING STRATEGY MEETING

Town Clerk to ask Councillor Burch for a written report to be submitted to the next meeting of the Town Council.

Town Clerk/Cllr Burch

Town Clerk to write to FHDC and request a separate meeting for town retailers.

E-mailed FHDC on 05.01.10

C/10/01/13 TO RECEIVE THE FINAL DRAFT BUDGET FOR THE FINANCIAL YEAR 2010/11

The Committee received the Accounts from the Newmarket Twinning Association February- October 2009 and agreed that their grant of £2,500 should be confirmed.

The Committee discussed and analysed the final draft budget and agreed the following recommendation:

C/10/01/13.01 Recommendation

That the final draft budget for 2010/11 for the Community Services Committee be approved subject to the following amendments:

4037 Memorials R&M Grounds – Increase to £1,300 to include refurbishment works to the Cooper Memorial. Town Keeper to clean with jet spray and Town Clerk to obtain quotes to refurbish the fountain.

Done 06.01.10

4005 Match funded PCSO – Remove £15,000

Done 06.01.10

4206 Allotments R&M Grounds reserve – Decrease to £3,700

Done 06.01.10

C/10/01/14 TOWN KEEPER'S REPORT

Town Clerk advised that there had been a gas leak from the cooker in the Memorial Hall kitchen. The cooker had been cordoned off by the Gas Board and contractors would attend on 5th January to repair the leak.

C/10/01/15 CORRESPONDENCE

The Committee noted the following correspondence:

FHDC – Noise complaint about loudspeaker at Betfred, 107 High Street Newmarket.

C/10/01/16 DATE OF NEXT MEETING

Monday, 1st February 2010 at 7.15 pm.

EXCLUSION OF THE PRESS & PUBLIC

C/10/01/17 TO CONSIDER WHETHER UNDER SECTION 100A (4) OF THE LOCAL GOVERNMENT ACT 1972, THE PRESS AND PUBLIC SHOULD BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS OF BUSINESS ON THE GROUNDS THAT THEY INVOLVE THE LIKELY DISCLOSURE OF EXEMPT INFORMATION AS PRESCRIBED IN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND INDICATED AGAINST EACH ITEM ***

Following a vote, it was agreed that the press and public should be excluded from the meeting for the following items of business.

C/10/01/17.01 Resolved

That the Public and Press be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information.

The meeting closed at 8.15 pm.

Signed : _____

Date: _____