



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee
held on Monday, 2nd November 2009 at 7.15 pm at the Memorial Hall, Newmarket

Attendance :

Councillor W Hirst (Chairman)	Councillor D Hudson
Councillor J Bailey	Councillor M Jefferys
Councillor G Cole	Councillor P Hulbert
Councillor R Fletcher	Councillor G Jaggard
	Councillor J Uney

Also Present: Isabelle Barrett –Town Clerk, Rosemary Foreman – Minute Assistant, Mr Rod Sore - SCC

Minute	Action by
<i>Councillor Hirst welcomed Councillor Hudson to the meeting.</i>	
<p>C/09/11/1 <u>APOLOGIES</u> Apologies were received from Councillors W Burch, A Drummond and G Edge.</p>	
<p>C/09/11/2 <u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST</u> Councillors Hirst and Hulbert declared an interest in Item 7 on the Agenda.</p> <p><i>Following a suggestion from Councillor Hirst, Item 6 on the Agenda was brought forward.</i></p>	
<p>C/09/11/3 <u>REPORT RELATED TO THE CLOCK TOWER ROUNDABOUT MEETING</u> Mr Rod Sore advised that the performance of the Clock Tower junction had been monitored over the last six months in order to ascertain whether it was functioning satisfactorily and achieving the original aims of the scheme. A full traffic survey over 12 hours had been carried out including pedestrians crossing the road, using mast mounted cameras to minimise disruption and to provide a video record of driver/pedestrian behaviour.</p> <p>A number of issues had been raised at the meeting on 23rd July between himself, Councillors Sadler and Chambers and members of the Town Council and Mr Sore reported on the outcomes of the survey regarding these issues, together with his recommendations:</p> <p>1 Difficulty for pedestrians crossing road near Clock Tower in the High Street, Old Station Road, Fordham Road and Bury Road. As formal signalised crossings would have an adverse effect on traffic flow, a ‘courtesy crossing’ to be installed in the High Street. The amount of pedestrian activity did not warrant crossings elsewhere.</p>	

- 2 Pedestrians crossing Fordham Road via the splitter island and cutting through the flower bed.
A paved area to be provided through the flower bed near the splitter island.
- 3 Difficulty for pedestrians crossing Fordham Road near the traffic signals at Fred Archer Way
Crossing to be formalised and short pedestrian phase fitted within the traffic signal cycle.
- 4 Vehicles turning right illegally out of Waitrose access around the end of the splitter island
Extend central island to make manoeuvre more difficult and ask Police to give the area some attention.
- 5 Vehicles turning right into Exeter Road from the High Street
Investigate possibility of modifying the layout to make this manoeuvre more difficult.
- 6 Confusion over 2 lanes in Bury Road
2 lane approach to be removed to encourage drivers to decide for themselves whether to approach the roundabout in 2 lanes or 1.
- 7 Difficulty in seeing left turn green filter on Fordham Road when wishing to turn left into Fred Archer Way
Filter light has been adjusted but SCC looking at how this signal could be slightly relocated to resolve the problem.
- 8 Hand rails near CCTV mast need painting and one near cycle stand
All handrails around the Clock Tower square have now been painted.
- 9 Tree guards not in place
All tree guards now in place.
- 10 Central island of mini-roundabout in Fred Arch Way needs repainting
West Area aware.
- 11 Clock Tower works scheme board need removing
Work in hand.
- 12 Exning direction sign on point of island at High Street/Exeter Road junction loose
West area aware.
- 13 Cycle blocks not in place
Contractors chased up on this issue.
- 14 Pedestrians crossing at inappropriate places near Waitrose access
Not a significant risk – no action.

Following questions from Councillors, Mr Sore agreed that the introduction of a 'courtesy crossing' in the High Street would need to be widely publicised. Once approved, the works would be scheduled for completion as soon as possible.

After further discussion, the following recommendation was agreed:

C/09/11/3.01 Recommendation

That SCC Officer Rod Sore's report on the performance of the Clock Tower junction be received and his recommendations approved.

Town Clerk

Councillor Hirst thanked Mr Sore for attending and he left the meeting.

C/09/11/4 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 5th OCTOBER 09

C/09/10/13.01 – The Committee noted that this Recommendation had been amended at the Town Council meeting to read *That the lease on the land adjoining 45 Field Terrace Road be extended for a further four years while maintaining a rolling six-month cancellation clause and the rent payable increased to £75 pa.*

With this amendment, Councillor Hirst signed the minutes of the Community Services Committee meeting held on Monday, 5th October 09, as a correct record.

C/09/11/5 MATTERS ARISING

None noted.

C/09/11/6 AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY

There were no members of the public present.

C/09/11/7 UPDATE ON PROPOSED ALLOTMENTS & COMMUNITY GARDENS FOR STUDLANDS PARK

Councillor Hirst advised that FHDC would transfer land at Studlands Park to NTC at their Asset Meeting on 3rd November. Land for the Community Garden would be transferred to NTC, following which discussions would be held with the Voluntary Network regarding running the project. There would be no cost to NTC other than legal fees between the Council and the Voluntary Network. Town Clerk advised that she was meeting with Ian Shipp on 4th November and would discuss funding for the allotments through grants etc.

C/09/11/8 BUS SHELTER IN THE HIGH STREET

Councillor Hirst reported that the driver had accepted full liability for the incident and all costs would be covered by his insurance. Clear Channel had been asked to provide a new shelter.

C/09/11/9 REPORT FROM NEWMARKET IN BLOOM

Councillor Hirst advised that the War Memorial Gardens had been cleared and tidied but would not be replanted until the soil had been replaced.

C/09/11/10 REPORT FROM SNT MEETING

The Committee received the minutes of the SNT meeting held on 14th October 09 and noted the actions being taken regarding criminal damage in and around the shopping centre and car park and the use of the Name that Tag scheme to try and solve the graffiti problem.

Town Clerk reported that the Youth Development Worker at Foley House had advised that a graffiti clean-up would be held on 3rd November, with some of those responsible for the graffiti helping to clean it up. Councillor Bailey would be speaking to the group before they started work – this was part of the Not In My Town Project.

Councillor Jaggard advised that FHDC had agreed to clear litter in the area around Powter's shop.

C/09/11/11 REPORT RELATED TO PROPOSED PCSO

Councillor Hirst reported that the Police were seeking a firm commitment from NTC regarding a match-funded PCSO and after discussion the following recommendation was agreed:

C/09/11/11.01 Recommendation

That NTC commit to a match-funded PCSO subject to Town Clerk receiving favourable reports from other Councils who match-fund a PCSO.

Town Clerk present reports at Nov TC meeting

C/09/11/12 COSTS ASSOCIATED WITH QUARTERLY NEWSLETTER

Councillor Hirst advised that the previous contractor would be delivering the Newsletter to 7,778 households at a cost of £1,000. Deliveries would include all possible gated communities and apartment blocks and Town Clerk informed of any non-deliverables, which would then be posted. Town Clerk to ask all Councillors to check whether Newsletters had been delivered to their areas.

Town Clerk

C/09/11/13 PUBLIC CONVENIENCES IN NEWMARKET

The Committee noted the letter from FHDC Officer Paul Byrne regarding the costs of public conveniences in Newmarket and Town Clerk advised that she had asked for clarification on the figures quoted, ie whether they were actual or budgeted figures.

After discussion, it was agreed that Town Clerk should seek further information regarding the true cost of maintaining the public conveniences in Newmarket before any decision could be made.

C/09/11/14 PEDESTRIAN CROSSINGS IN NEWMARKET

The Committee received and discussed the results of surveys undertaken in Exning Road and its junctions with the Hospital entrance, Exeter Road, Fred Archer Way, Rowley Drive and Orchard House Surgery.

The Committee were pleased to note that a crossing would be installed in Rowley Drive near its junction with Fred Archer Way but expressed concern that no crossing was planned on the Exning Road near the Hospital entrance.

C/09/11/15 SEVERALS GATES

Councillor Hirst advised that, as a timber gate was not feasible, the existing right-hand iron gate should be repaired. The expenditure would be covered by the Severals Sports Pavilion budget.

C/09/11/16 TO DISCUSS THE 2nd DRAFT BUDGET FOR THE FINANCIAL YEAR 2010/2011

The Committee discussed and analysed the 2nd draft budget and agreed to the following recommendation:

C/09/11/16.01 Recommendation

That the 2nd draft budget for 2010/2011 for the Community Services Committee be accepted.

C/09/11/17 REPORT FROM CLEANUP CAMPAIGN

Councillor Bailey advised that the Litter Pick had been very successful with over 70 volunteers - Councillor Uney was pleased to see so many young people there and felt their attendance should be publicised.

Letters had been sent to 63 businesses regarding A-Boards and they had until 17th November to apply for a licence. If they failed to comply, FHDC Enforcement Officer would remove the boards.

C/09/11/18 UPDATE ON REPAIRS AT ALL SAINTS CHURCH CLOSED CHURCHYARD

Town Clerk advised that repairs were being carried out to All Saints Church including laying new pipes under part of the footpath, which was in a poor state of repair. After discussion, the following recommendation was agreed:

C/09/11/18.01 Recommendation

That Town Clerk write to All Saints PCC and ask if they would be willing to share the cost of resurfacing the footpath in All Saints Church closed Churchyard.

Town Clerk

C/09/11/18.02 Resolved

That the quote from SP Landscapes in the sum of £175 be accepted for the removal of a dead cherry tree from the All Saints Churchyard.

Town Clerk

C/09/11/19 TOWN KEEPER'S REPORT

Town Clerk advised that the Town Keeper had now removed a 20m section of the flint wall at the Cemetery and suggested that this section be fenced with paddock rails with rabbit wire at the base at a cost of £695 + VAT.

C/09/11/19.01 Recommendation

That a 20m section of the Cemetery wall be fenced with paddock rails with rabbit wire at the base at a cost of £695 + VAT. The Cemetery Keeper to continue removing the flint wall.

Town Clerk

C/09/11/20 CORRESPONDENCE

The Committee noted the following correspondence:

- 1 SCC – Temporary Road Closure for resurfacing works 14/15 December – Cardigan Street, Newmarket
- 2 SCC – Temporary Road Closure for mains water repairs 8/9 December – Palace Street, Newmarket

C/09/11/21 DATE OF NEXT MEETING

Monday 4th January 2010 at 7.15 pm.

C/09/11/22 REPORT RELATED TO HORTICULTURAL CONTRACT

Councillor Hirst advised that the contract had been renewed for one year with the intention to make it two years. There were no changes for Newmarket.

EXCLUSION OF THE PRESS & PUBLIC

C/09/11/23 TO CONSIDER WHETHER UNDER SECTION 100A (4) OF THE LOCAL GOVERNMENT ACT 1972, THE PRESS AND PUBLIC SHOULD BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS OF BUSINESS ON THE GROUNDS THAT THEY INVOLVE THE LIKELY DISCLOSURE OF EXEMPT INFORMATION AS PRESCRIBED IN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND INDICATED AGAINST EACH ITEM ***

Following a vote, it was agreed that the press and public should be excluded from the meeting for the following items of business.

C/09/11/22.01 Resolved

That the Public and Press be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information.

The meeting closed at 8.48 pm.

Signed : _____

Date: _____