



# Newmarket

## TOWN COUNCIL

**Minutes of a Meeting of the Community Services Committee**  
**held on Monday, 1<sup>st</sup> June 2009 at 7.15 pm at the Memorial Hall, Newmarket**

**Attendance :**

Councillor W Hirst (Chairman)  
Councillor J Bailey  
Councillor W Burch  
Councillor G Cole  
Councillor A Drummond  
Councillor G Edge

Councillor R Fletcher  
Councillor M Jefferys  
Councillor P Hulbert  
Councillor G Jaggard  
Councillor J Uney

Also Present: Isabelle Barrett –Town Clerk, Rosemary Foreman –Minute Assistant, 1 Member of the Press

Minute	Action by
<p><b>C/09/06/1 <u>APOLOGIES</u></b> There were no apologies.</p>	
<p><b>C/09/06/2 <u>ELECTION OF CHAIRMAN</u></b> Councillor Drummond proposed that Councillor Hirst be elected as Chairman of the Community Services Committee. This was seconded by Councillor Bailey and there were no other nominations.</p> <p>All Councillors present signified their agreement and Councillor Hirst was duly elected to serve as Chairman of the Community Services Committee for 2009/10.</p>	
<p><b>C/09/06/3 <u>ELECTION OF VICE CHAIRMAN</u></b> Councillor Hirst proposed that Councillor Cole be elected as Vice Chairman of the Community Services Committee. This was seconded by Councillor Hulbert and there were no other nominations.</p> <p>All Councillors present signified their agreement and Councillor Cole was duly elected to serve as Vice Chairman of the Community Services Committee for 2009/10.</p>	
<p><b>C/09/06/4 <u>DECLARATION OF MEMBERS INTERESTS &amp; CONSIDER UPDATE OF REGISTER OF INTEREST</u></b> None noted.</p>	
<p><b>C/09/06/5 <u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 5<sup>th</sup> MAY 09</u></b> Councillor Hirst signed the minutes of the Community Services Committee meeting held on Tuesday, 5<sup>th</sup> May 09, as a correct record.</p>	

**C/09/06/6 MATTERS ARISING**

C/09/05/11 – The Committee noted that following enquiries by Councillors Bailey and Hirst, it had been agreed that no representative should be sent to Kecskemet to attend the World Pairs Driving Championship in August 09.

C/09/05/6 – Following a question from Councillor Jefferys, it was agreed that Town Clerk should write to FHDC and ask when the changes in signage would be carried out.

E-mailed S  
Batey. Awaiting  
reply

**C/09/06/7 AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY**

No members of the public were present.

**C/09/06/8 REPORT FROM MARPA RELATED TO NEWMARKET TRAIN STATION**

The Committee noted the rail passenger count survey from Marpa. Councillor Jefferys reported that over the last six months there had only been one carriage in the train at peak times, leading to overcrowding. Councillor Hulbert expressed concern that the station was very lonely and not a safe area during late evening and suggested a panic button could be installed. It was agreed that the Town Clerk should write to Marpa (with a copy to FHDC and Mid Anglia Railway) regarding the number of carriages on trains at peak times and voicing the Council's concerns regarding passenger safety at the station. Town Clerk also to write to FHDC Officer Simon Batey regarding directional signs to and from the station.

Letter mailed to  
Marpa. Awaiting  
reply

E-mailed S  
Batey. Awaiting  
reply

**C/09/06/9 UPDATE ON GRASSED AREAS ON STUDLANDS PARK**

The Committee noted the letter from SCC and Councillor Cole advised that he was meeting SCC/FHDC on 10<sup>th</sup> June for a walk round to show them how the estate had deteriorated. Councillor Cole to give Town Clerk a report of the meeting.

Cllr Cole

**C/09/06/10 RESPONSE FROM SCC REGARDING THE CLOCK TOWER JUNCTION**

The Committee received the letter from SCC regarding the Council's concerns relating to the Clock Tower junction and noted that SCC were responsible for maintaining the new trees and soft landscaping. It was agreed that Town Clerk should write again to Mr Sore regarding the Council's proposal for a 'yellow box' area at the Fordham Road/Fred Archer Way junction and arrange a site visit with him when traffic was at its busiest to assess the need for pedestrian crossings.

Letter mailed to  
R Sore. Awaiting  
reply

**C/09/06/11 REPORT FROM NEWMARKET IN BLOOM**

Councillor Hirst advised that flower beds had been planted and 185-190 hanging baskets erected. Anglia in Bloom would be judging the town on 21<sup>st</sup> July. NIB had gained several new sponsors this year, had held a very successful Car Boot Sale and hoped to plant further flower beds in Exning Road. Following a question from Councillor Cole, he advised that NIB

currently maintained the flower beds in Exning Road but hoped they would be maintained in future under the horticultural contract.

**C/09/06/12 MARKET TOWNS AND THE RECESSION**

The Committee noted that FHDC proposed holding three 'by invitation' local summits to address the current economic downturn within the district with banks, businesses and members.

Following a question from Councillor Jefferys, it was agreed that Town Clerk should ask the Job Centre for information regarding unemployment in the town.

**Letter mailed to Job Centre. Awaiting reply**

**C/09/06/12.01 Recommendation**

**That Town Clerk write to FHDC and inform them that NTC would like to take a significant part in the local summit to address the current economic downturn.**

**Letter mailed to FHDC. Awaiting reply**

**C/09/06/13 REPORT FROM SNT RELATED TO DISTURBANCES ON FITZROY STREET**

The Committee received the SNT follow-up report on the effects of the late night economy on Fitzroy Street, Doris Street and Black Bear Lane and noted that the biggest problem was noise made by passers-by. Councillor Edge reported that a lot of debris had been collected from this area during the Litter Pick and Councillor Bailey suggested CCTV coverage could be extended to this area. Councillor Hirst agreed to raise these matters at the next SNT meeting.

**Cllr Hirst**

**C/09/06/14 UPDATE ON CLEANUP NEWMARKET CAMPAIGN**

Councillor Bailey reported that the Litter Pick had been very successful, with 39 volunteers (including Councillors) collecting 36 bags of litter. She expressed her thanks to the Events Manager and advised that she had written to the local press to thank all the volunteers and the press for attending and taking photographs. The issue of clutter in the High Street was progressing and shops etc were being advised to obtain the necessary consent before erecting A-boards or placing tables and chairs on the pavement.

Town Clerk advised that much of the litter in the streets consisted of cigarette butts and Councillor Jaggard agreed to ask FHDC to provide NTC with containers for distribution to the public. Councillor Jaggard also agreed to inform FHDC that the rubbish bin in Sackville Street was not emptied on a regular basis, resulting in rubbish being left on the street.

**Cigarette Bud containers received in the office**

**Cllr Jaggard**

Councillor Edge also identified the problem of cigarette butts in Grosvenor Yard.

It was agreed that Town Clerk should write and thank the members of the ATC who had helped with the litter pick, the volunteers from Tayfen House at Bury St Edmunds, and FHDC for their help with the equipment needed.

**Asked EJ to mail thank you letters**

### **C/09/06/15 TOWN KEEPER'S REPORT**

Town Clerk advised that the Town Keeper had planted the summer bed at the Cemetery Chapel, raised the crown of trees at the Cemetery, repaired the broken gents toilet, sprayed weeds and reinstated some of the sunken graves. He now cleaned the Chapel monthly.

He had re-stained the War Memorial benches, mended one of the seats, and would shortly be staining the Memorial Hall Garden benches. He had also sprayed weeds outside the Masons' Lodge and re-sited some of the brackets for the hanging baskets.

Town Clerk advised that quotes for the muck truck had been obtained and exceeded the agreed £5,500. After discussion the Committee agreed the following recommendation:

#### **C/09/06/15.01 Recommendation**

**That as the Town Council had agreed in principle to purchase a muck truck at a cost of £5,500, a muck truck be now purchased at a cost of £5,500 with a 10% leverage.**

### **C/09/06/16 CORRESPONDENCE**

The Committee noted the following correspondence:

FHDC – Back-up arrangements for distribution of anti-viral drugs (pandemic flu)

### **C/09/06/17 DATE OF NEXT MEETING**

Monday, 6<sup>th</sup> July 09 at 7.15 pm.

### ***EXCLUSION OF THE PRESS & PUBLIC***

### **C/09/06/18 TO CONSIDER WHETHER UNDER SECTION 100A (4) OF THE LOCAL GOVERNMENT ACT 1972, THE PRESS AND PUBLIC SHOULD BE EXCLUDED FROM THE MEETING FOR THE FOLLOWING ITEMS OF BUSINESS ON THE GROUNDS THAT THEY INVOLVE THE LIKELY DISCLOSURE OF EXEMPT INFORMATION AS PRESCRIBED IN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND INDICATED AGAINST EACH ITEM \*\*\***

Following a vote, it was agreed that the press and public should be excluded from the meeting for the following items of business.

#### **C/09/06/18.01 Resolved**

That the Public and Press be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information.

### **C/09/06/19 \*\*\*HORTICULTURAL CONTRACT FOR NTC**

As FHDC would have published their assessment of the options available by 6<sup>th</sup> July, it was agreed that this item should be deferred until the next meeting.

**C/09/06/20 \*\*\*TWICE WEEKLY MARKET**

Councillor Hirst reported that a new Town Centre Manager was looking at ways to attract more traders and people from nearby towns to Newmarket and to advertise the market more strongly through improved signage and the local press. Councillor Bailey advised that the feasibility study would be available in July and suggested that the Town Centre Manager be invited to the meeting with SCC/FHDC to discuss this. If the plan for pedestrianisation went ahead, it would improve the look of the area and tidy up the market square to encourage more traders and shoppers. The removal of the traders' vans had improved the look of the market but two traders had been lost as a result of this. It was agreed that the Town Clerk should write to FHDC and ask for the results of surveys carried out to determine where visitors came from and why they came to Newmarket.

**Letter mailed to  
FHDC**

**C/09/06/21 \*\*\*UPDATE ON THE CEMETERY**

Councillor Hirst updated the Committee on the current situation.

The meeting closed at 8.15 pm.

Signed : \_\_\_\_\_

Date: \_\_\_\_\_