



# Newmarket

## TOWN COUNCIL

**Minutes of a Meeting of the Community Services Committee**  
**held on Monday, 3<sup>rd</sup> November 2008 at 7.15 pm at the Memorial Hall, Newmarket**

**Attendance :**

Councillor W Hirst (Chairman)  
Councillor J Bailey  
Councillor W Burch  
Councillor G Cole  
Councillor A Drummond  
Councillor R Fletcher  
Councillor D Hudson  
Councillor P Hulbert  
Councillor C Turner  
Councillor J Uney

Also Present: Isabelle Barrett –Town Clerk, Rosemary Foreman –Minute Assistant, 1 Member of the Press

Minute	Action by
<p><b>C/08/11/1 <u>APOLOGIES</u></b> Apologies for absence were received from Councillor G Jaggard.</p> <p>Councillor Hirst advised that Councillor K Bovill had resigned from the Committee.</p>	
<p><b>C/08/11/2 <u>DECLARATION OF MEMBERS INTERESTS &amp; CONSIDER UPDATE OF REGISTER OF INTEREST</u></b> None noted.</p>	
<p><b>C/08/11/3 <u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 6<sup>th</sup> OCTOBER 08</u></b> Councillor Hirst signed the minutes of the Community Services Committee meeting held on Monday, 6<sup>th</sup> October 2008, as a correct record.</p>	
<p><b>C/08/11/4 <u>MATTERS ARISING</u></b> None noted.</p>	
<p><b>C/08/11/5 <u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY</u></b> None noted.</p>	
<p><b>C/08/11/6 <u>PROPOSED SOS BUS</u></b> The Committee received information regarding the Norwich SOS Bus Project but, as Mr Manzaroli had failed to attend the meeting, the following recommendation was agreed:</p>	

**C/08/11/6.01 Recommendation**

**That Town Clerk write to Mr Manzaroli and invite him to the next meeting. Meanwhile Cllr Hirst agreed to discuss the idea with the FHDC Crime Liaison Officer.**

Town Clerk/Cllr  
Hirst

**C/08/11/7 TO RECEIVE A REPORT FROM NEWMARKET IN BLOOM**

Councillor Hirst reported that NIB, in conjunction with FHDC, were planting the Exning Road verges to prevent cars parking there.

**C/08/11/8 TO RECEIVE THE 2<sup>nd</sup> DRAFT BUDGET FOR 2009/10**

The Committee discussed and analysed the 2<sup>nd</sup> draft budget. As requested at the last meeting, Town Clerk provided costs for extra grass cuts but it was agreed that no action be taken at present to increase the budget. Discussion also took place regarding the appointment of a Community Warden and the likely costs.

The Committee noted that there were currently waiting lists for allotments and the following recommendation was agreed:

**C/08/11/8.01 Recommendation**

**That Town Clerk write to the Newmarket Allotment Association at the end of March 09 to request updated information regarding waiting lists.**

Town Clerk

**C/08/11/8.03 Recommendation**

**That the 2<sup>nd</sup> draft budget for 2009/10 for the Community Services Committee be approved.**

**C/08/11/9 FORMATION OF PARTNERSHIP SUB-COMMITTEE RELATED TO THE CLEANUP NEWMARKET CAMPAIGN**

Councillor Bailey reported that, in line with the 3 Year Plan, a CleanUp Newmarket campaign had been set in motion. Together with the Town Clerk and Councillor Fletcher, she had met FHDC Strategy Manager Lisa Rosenthal and carried out a tour of some of the hot spots around the town centre. FHDC were launching two campaigns in the New year – the No Excuses Litter Campaign aimed at local schools and the Voluntary Code of Practice for Businesses Campaign, both of which would link into the CleanUp Newmarket Campaign. It was possible that Newmarket could be used to head some of the campaigns and be able to tap into some of the funds already sourced by FHDC through sponsorship. Starting date for the campaigns would be early 2009.

Following concerns expressed by Councillors, Councillor Hirst advised that FHDC Enforcement Officer Malcolm Allison could take action regarding litter/mess on private property and Councillor Bailey advised that all A-frames had been listed and photographed and a meeting was being planned with the Enforcement Officer to agree suitable action.

Councillor Turner congratulated Councillors Bailey and Fletcher for their work in organising the campaign.

**C/08/11/9.01 Recommendation**

**That a CleanUp Newmarket Partnership Sub-Committee be formed, comprising Councillors Bailey and Fletcher, the Town Clerk, FHDC Officers Lisa Rosenthal and Malcolm Allison and a representative from SCC.**

**C/08/11/9.02 Recommendation**

**That the sum of £2,000 be included in the 2009/10 Community Services draft budget for the CleanUp Newmarket Campaign.**

Town Clerk

**C/08/11/10 UPDATE ON EXNING ROAD WAR MEMORIAL PLAQUE**

Councillor Bailey advised that Exning Road Club had agreed that a plaque could be erected in front of their building in remembrance of all those in Exning Road who lost their lives in the Second World War. Mr D Garrard had agreed to pay all costs. Rev Graham Locking had agreed to conduct a commemoration service and it would be possible to lay wreaths there.

**C/08/11/10.01 Recommendation**

**That when all arrangements had been made, Cllr Bailey issues a Press Release and invite all interested parties to attend.**

Cllr Bailey

**C/08/11/11 UPDATE ON NOISE POLLUTION – CANNON LAUNDRY**

The Committee noted that FHDC Planning Officer Mark Pickrell had advised that their records showed no details on the operating hours of Cannon Laundry and no conditions were in place restricting operating hours as a result of planning approvals dating back to 1958. This information had been relayed to Environmental Health for consideration.

Councillor Hirst advised that he had contacted Mr Soanes, who was pleased with the action taken and noted that FHDC Environmental Services would be measuring noise levels on 4<sup>th</sup> November.

**C/08/11/12 SURVEY FROM SCC RELATED TO BUS STOPS IN NEWMARKET**

The Committee received SCC's proposals to enhance bus stops with raised kerbs and to mark the stops with a pole and flag, the flags to contain text code which would provide travel information to a passenger's mobile. SCC were also preparing for the introduction of a number of real time passenger information screens around the town and requested advice on stops with high passenger and bus traffic numbers which would benefit from real time screens.

After discussion, the Committee made the following recommendation:

**C/08/11/12.01 Recommendation**

**That Councillors advise Town Clerk of bus stops suitable for the real time screens.**

All

Councillor Hulbert reported that passengers often had difficulty in boarding the older-type buses currently in use and advised that more modern buses were needed.

Cllr Hirst agreed to contact Stagecoach again to invite them to attend the Community Services Committee meeting in January 09.

Cllr Hirst

**C/08/11/13 BUS STOP IMPROVEMENTS AT VALLEY WAY**

The Committee discussed SCC Passenger Transport Infrastructure Officer's suggestions for improving the bus stop in Valley Way and made the following recommendation:

**C/08/11/13.01 Recommendation**

**That SCC be asked to provide a build out from the shelter kerb to the roadside to allow a raised kerb to be built adjacent to the roadside.**

Town Clerk

**C/08/11/14 HIGHWAY IMPROVEMENT SCHEDULE- THE AVENUE**

The Committee received and noted SCC's plans for the refurbishment of The Avenue, which would be carried out in five phases, phases 1,2 and 3 to be carried out in January/February 2009 and phases 4 and 5 during March/April 2009 weather permitting.

**C/08/11/15 REQUEST FOR A BENCH AT THE CEMETERY**

The Committee discussed the request for a bench to be installed in the PDK section of the Cemetery and made the following recommendation:

**C/08/11/15.01 Recommendation**

**That the request from Mrs A Crane for a memorial bench to be installed in the PDK section of the Cemetery be approved subject to the Town Clerk and Councillor Burch inspecting the site and agreeing its suitability. Mrs Crane to meet all costs involved.**

Town Clerk/  
Cllr Burch

**C/08/11/16 CORRESPONDENCE**

The Committee noted the following correspondence:

Mr R Hardy – Town Pastor meeting report. The Committee agreed that Councillor Turner should ask Inspector Clifton for his views on the project at the next meeting of the Town Council.

Cllr Turner

**C/08/11/17 DATE OF NEXT MEETING**

Monday, 5<sup>th</sup> January 2009 at 7.15 pm.

The meeting closed at 8.08 pm.

Signed : \_\_\_\_\_

Date: \_\_\_\_\_