



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee
held on Monday, 3rd March 2008 at 7.15 pm at the Memorial Hall, Newmarket

Attendance :

Councillor W Sadler, Chairman
Councillor W Hirst, Vice-Chairman
Councillor G Cole
Councillor A Drummond (from 7.30 pm)
Councillor D Hudson
Councillor P Hulbert
Councillor G Jaggard
Councillor W Burch

Also Present: Isabelle Barrett - Town Clerk, Rosemary Foreman – Minute Assistant, FHDC
Officer Charlotte Collins, Cllr R Fletcher

Minute	Action by
<p>C/08/03/1 <u>APOLOGIES</u> Apologies for absence were received from Councillor C Turner.</p>	
<p>C/08/03/2 <u>ABSENT</u> Councillor D Cross was absent.</p>	
<p>C/08/03/3 <u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST</u> None noted.</p>	
<p>C/08/03/4 <u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 4th FEBRUARY 08</u> Councillor Sadler signed the minutes of the Community Services Committee meeting held on Monday, 4th February 2008, as a correct record.</p>	
<p>C/08/03/5 <u>MATTERS ARISING</u> There were no matters arising.</p>	
<p>C/08/03/6 <u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY</u> No members of the public were present.</p>	

**C/08/03/7 PRESENTATION FROM FHDC OFFICER C COLLINS
PERTAINING TO CRED CARBON FOOTPRINTING TOOLKIT**

FHDC Sustainable Development Officer Ms C Collins advised that the CRed partnership in Suffolk included all local authorities, the private sector and the public sector, who acknowledged the need to look at the issue of carbon footprinting – a record of emissions from cars, where food was produced/made, transport costs, etc. It was CRed’s aim to look at whole communities to see what could be done to improve their footprint, such as more school buses, collectively purchasing insulation materials etc. The Toolkit was devised to help people through the process, giving a standard format for press releases and posters. There were currently three communities going through the process, none in the FHDC district. Ms Collins advised that both she and the Community Advisor would help if NTC was interested in the scheme. Once information had been collected, a report would be produced outlining ideas and suggestions on what could be done collectively to reduce carbon footprints. The scheme would need financial backing but EEDA had funds available once the process had been completed. In reply to a question from the Town Clerk, Ms Collins advised that the Toolkit had only been used by a small parish of 880 (360 households).

The Committee asked Ms Collins for a copy of the Toolkit and the report from the community who had gone through the process.

Councillor Sadler thanked Ms Collins for her presentation and she left the meeting.

C/08/03/8 TO RECEIVE A REPORT FROM NEWMARKET IN BLOOM

Councillor Hirst reported that as SCC had decided to survey all householders adjacent to the grass verge on the Exning Road, planting would not now take place until April.

Twenty-four nest boxes had been erected along the Yellow Brick Road.

**C/08/03/9 TO ACKNOWLEDGE CORRESPONDENCE FROM NKT
ALLOTMENTS ASSOCIATION REGARDING FIELD TERRACE
ROAD ALLOTMENTS**

The Committee noted that an FHDC Building Control Officer had inspected the wall and deemed it not to be dangerous at present. After discussion, it was agreed that Town Clerk should obtain a copy of the relevant deeds to ascertain ownership of the wall. Meanwhile, Town Keeper to be asked to inspect the site regularly and remove any loose bricks as necessary.

Town Clerk

Councillor Drummond joined the meeting.

C/08/03/10 TO DISCUSS CORRESPONDENCE RECEIVED FROM RESIDENT REGARDING THE PURCHASE OF TOWN COUNCIL LAND ADJACENT TO 45 FIELD TERRACE ROAD NEWMARKET

The Committee noted the request from Ms R Bennett to purchase land adjoining her property. Councillor Sadler advised that the land, which could be a potential building plot, was leased from the Council and was subject to 6 months notice of termination on either side. After discussion, the following recommendation was agreed:

C/08/03/10.01 Recommendation

That the District Valuer be asked to value the land with a view to selling it with outline planning permission.

Town Clerk

C/08/03/11 TO RECEIVE A VERBAL REPORT RELATED TO THE LACK OF FOOTPATH LINKING THE BUS STATION AREA TO FRED ARCHER WAY

Councillor Drummond reported that SCC Officer Mr John Goodyear would draw up some alternative plans and had advised that if NTC could get 50% funding (ie FHDC making a contribution to restore the path) it would happen more quickly as there was a backlog and funding issues.

C/08/03/12 TO RECEIVE A DEBRIEF FROM THE MEETING HELD WITH THE JOCKEY CLUB RE TIMELINE FOR ERECTION OF FENCE FOR THE SEVERALS

Councillor Burch advised that the erection of fencing round the Severals would commence in March, taking approximately 2 weeks to complete.

C/08/03/13 TO CONSIDER THE APPOINTMENT OF A TOWN COUNCIL REPRESENTATIVE TO THE NEWMARKET & DISTRICT LEGION MEMORIAL GARDENS APPEAL COMMITTEE

After discussion, the Committee made the following recommendation:

C/08/03/13.01 Recommendation

That the appointment of a Councillor as NTC representative to the British Legion Memorial Gardens Appeal Committee be referred to the next meeting of the Town Council.

Town Clerk

C/08/03/14 TO ACKNOWLEDGE TEMPORARY ROAD CLOSURE

The Committee noted the temporary closure of Palace Street between No 6 and All Saints Road from 25th March to 18th May 2008 to allow SCC to carry out works as part of an enhancement scheme. Traffic would be diverted via the High Street –The Avenue – Green Road – Park Lane and vice versa.

At times during the progress of the works, it would also be necessary to close All Saints Road and Park Lane at their junctions with Palace Street and temporary two-way traffic to Palace Street would be allowed for access purposes.

C/08/03/15 TO DISCUSS CORRESPONDENCE RECEIVED RELATED TO A BANNER IN THE HIGH STREET NEWMARKET

The Committee noted the letters received regarding banners advertising Innocence and Heaven and after discussion made the following recommendation:

C/08/03/15.01 Recommendation

That FHDC be asked whether planning permission was needed for the erection of banners on properties located in a conservation area.

Town Clerk

C/08/03/16 TO CONSIDER STREET NAMING FOR THE NEW DEVELOPMENT OF 3 APARTMENT BLOCKS AT LAND OFF CRICKET FIELD ROAD NEWMARKET

After discussion, the following recommendation was agreed:

C/08/03/16.01 Recommendation

That NTC voice no objections to naming the new development on land off Cricket Field Road Newmarket as Numbers 1 – 18 Sovereign Court Newmarket Suffolk CB8 8JG.

Town Clerk

C/08/03/17 TO CONSIDER THE ROAD SAFETY CROSSINGS – ROWLEY DRIVE AND EXNING ROAD

Councillor Sadler advised that SCC were exploring the possibility of creating a shared space from Laureate School to Rowley Drive for cycles and pedestrians and considering siting a crossing near the gasworks site, the hospital entrance or the Leisure Centre. Their report would be issued soon.

C/08/03/18 TO CONSIDER THE BUS SERVICE – CAMBRIDGE VIA NEWMARKET TO WEST SUFFOLK HOSPITAL

Councillor Sadler reported that SCC had advised that extending the bus service from Bury Bus Station to the West Suffolk Hospital would create timetable difficulties. Following advice from Councillor Hulbert that the buses remained at the Bus Station for approximately half an hour, Councillor Sadler agreed to pursue this matter with SCC again.

Cllr Sadler

C/08/03/19 TO RECEIVE A VERBAL REPORT RELATED TO THE LONDON BUS SERVICE COMMITTEE

Councillor Hulbert reported that, although two-thirds of passengers used a bus rather than a train, they had no legal representative on the Department of Transport Committee. He suggested that Bus Users UK should represent bus passengers and after discussion the following recommendation was agreed:

C/08/03/19.01 Recommendation

That, as a reply was required by 17th March, Town Clerk should e-mail the Department of Transport recommending that Bus Users UK should represent bus passengers.

Town Clerk

C/08/03/20 TOWN KEEPER'S REPORT

The Committee noted that the Town Keeper had carried out general duties in the town.

C/08/03/21 TOWN CLERK'S REPORT

Town Clerk reported that a tree branch had blown down in the War Memorial Gardens. The Horticultural Contractors would remove the branch on 4th March, inspect the tree and remove it if it was unsafe.

C/08/03/22 APPLICATION FOR ADVISORY DISABLED PARKING BAY

None noted.

C/08/03/23 CORRESPONDENCE

The Committee noted the following correspondence:

- 1 Newmarket Allotment Association – Digging out of No 2 Drain. The Committee agreed that Town Clerk should write to SCC Officer Jim Nunn regarding clearing and maintaining the drain.
- 2 East of England Regional Assembly – Planning for gypsy and traveller accommodation in the East of England
- 3 Suffolk Preservation Society – Programme of events 2008
- 4 Suffolk Preservation Society – Planning Training Workshops
- 5 Mr V Wallace – Suggestions for traffic flow. The Committee agreed that a copy of these suggestions should be sent to SCC Officer Rod Sore.

Town Clerk

Town Clerk

C/08/03/24 URGENT BUSINESS PURSUANT TO SECTION 100(B)(4)(16) OF THE LOCAL GOVERNMENT ACT 1972

None noted.

C/08/03/25 DATE OF NEXT MEETING

Monday, 7th April 2008 at 7.15 pm.

The meeting closed at 8.12 pm.

Signed : _____

Date: _____