



Newmarket

TOWN COUNCIL

**Minutes of a Meeting of the Community Services Committee
held on Monday, 7th January 2008 at 7.30 pm at the Memorial Hall, Newmarket**

Attendance :

- Councillor W Hirst, Vice-Chairman
- Councillor G Cole
- Councillor A Drummond
- Councillor P Hulbert
- Councillor W Burch
- Councillor G Jaggard
- Councillor C Turner

Also Present: Isabelle Barrett - Town Clerk, Rosemary Foreman – Minute Assistant, 1 Member of the Press

Minute	Action by
<p>C/08/01/1 <u>APOLOGIES</u> Apologies for absence were received from Councillor W Sadler.</p>	
<p>C/08/01/2 <u>ABSENT</u> Councillor D Cross was absent.</p>	
<p>C/08/01/3 <u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST</u> None noted.</p>	
<p>C/08/01/4 <u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 5th NOVEMBER 2007</u> <i>C/07/11/13 – Add Councillor Sadler to be asked to investigate the possibility of providing a zebra crossing on Exning Road as close to the Hospital entrance as possible.</i></p> <p>With this amendment, Councillor Hirst signed the minutes of the Community Services Committee meeting held on Monday, 5th November 2007, as a correct record.</p>	<p>Cllr Sadler</p>
<p>C/08/01/5 <u>MATTERS ARISING</u> C/07/11/6 – Town Clerk advised that she had a very informative meeting with the Brandon Town Clerk and Cllr regarding the Emergency Planning Procedure. Town Clerk advised that she had commenced work on a Planning Emergency draft which he hoped to present at the March Community Services Committee meeting. Councillor Drummond offered to help with this project as he was due to attend an Emergency Planning Seminar tomorrow. Town Clerk agreed to forward the first draft to Cllr Drummond first.</p>	<p>Town Clerk/ Cllr Drummond</p>

C/07/11/9 – Town Clerk advised that the four bus shelters had been installed. Town Clerk expressed her concerns that there was no tarmaced footpath leading to the new shelter installed opposite the swimming pool. It was agreed that the Town Clerk should bring this to the attention of SSC Officer Jim Nunn.

Town Clerk
e-mailed J Nunn
on 08.01.08

Town Clerk advised that she had received a letter from a resident expressing their concerns of the location of the new bus shelter installed in Norfolk Avenue. Town Clerk advised that she had forwarded a reply in which she advised of the procedure followed.

C/07/11/22 – Councillor Hirst advised that the application to erect fencing round the Severals had been approved by FHDC.

C/08/01/6 AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY

No members of the public were present.

C/08/01/7 TO RECEIVE A REPORT FROM NEWMARKET IN BLOOM

Councillor Hirst reported that NIB were meeting on 8th January to agree a schedule for 2008. Discussions had taken place with FHDC regarding the grass verges on Exning Road but SCC were investigating the provision of a cycle path one side of Exning Road, which could affect the proposed solution.

C/08/01/8 TO RECEIVE A REPORT FROM SCC OFFICER ROD SORE PERTAINING TO THE PROPOSED CLOCK TOWER JUNCTION TRAFFIC CHANGES

The Committee noted Mr Sore's email and after discussion made the following recommendation:

C/08/01/8.01 Recommendation

That SCC Officer Rod Sore be invited to the next meeting of the full Council and provide existing and future plans for the Clock Tower junction to clarify the proposed changes.

The Committee agreed that the Town Clerk be authorised to mail the letter to Mr Sore tomorrow due to the time constraints involved.

Town Clerk
Letter mailed
08.01.08. Mr
Sore confirmed
attendance at
25th Feb 08
meeting

C/08/01/9 APPLICATION FOR ADVISORY DISABLED PARKING BAY

None noted.

C/08/01/10 TO ACKNOWLEDGE TEMPORARY ROAD CLOSURE NOTICES

The Committee noted the following Temporary Road Closure notices:

1 Temporary closure and 10mph speed limit of part of the B1063 Old Station Road and Cheveley Road Newmarket – 19th January – 8th February

2 Temporary closure of U6500 St Philips Road Newmarket – 28th January
– 1st February

C/08/01/10.01 Recommendation

That the Town Clerk should write to SCC and request that the closure of St Philips Road be postponed until work had been completed in Old Station Road and Cheveley Road.

Town Clerk
Letter e-mailed
to J Nunn on
08.01.08

The Committee agreed that the Town Clerk be authorised to mail the letter to Mr Nunn tomorrow due to the time constraints involved.

C/08/01/11 TO ACKNOWLEDGE RECEIPT OF POST OFFICE CLOSURES AT EAST ESSEX AND SUFFOLK

The Committee received the list of Post Office Closures for East Essex and Suffolk and noted that none were within the Newmarket area.

C/08/01/12 TO CONSIDER CORRESPONDENCE RECEIVED FROM CRED PERTAINING TO CARBON FOOT PRINTING

The Committee discussed the CRed Suffolk project and made the following recommendation:

That the Town Clerk obtain further information from FHDC Sustainable Development Officer Charlotte Collins and report back to the next meeting.

EJ mailed letter
to C Collins on
08.01.08

C/08/01/13 TO ACKNOWLEDGE THE CHANGES TO THE MOBILE LIBRARY ROUTE

The Committee noted the changes to the Cambridgeshire County Council mobile library routes and times.

C/08/01/14 TO DISCUSS THE LETTER RECEIVED PERTAINING TO CLEANLINESS OF NEWMARKET

Councillor Burch reported that he and the Town Clerk had investigated the cleanliness of the New Cut and agreed that FHDC should be asked to regularly clean this area. Councillor Drummond advised that graffiti had also reappeared after cleaning and Councillor Hirst expressed concern at the state of the No 1 Drain near Smart's Laundry.

Councillor Burch suggested that the Drain should be piped in the section from Exeter Road for approximately 30-40 yards so there was no open access in this area – Councillor Sadler to be asked to pursue this.

EJ e-mailed Cllr
Sadler on
08.01.08

C/08/01/14.01 Recommendation

That the Town Keeper be asked to spray the weeds in the town and that Town Clerk send a copy of Ms Cohen's letter to the Police and FHDC Officer Mr Keith Marley requesting that FHDC contact the businesses concerned and request them to clear their rubbish. Ms Cohen to be advised of the actions taken.

Town Clerk

C/08/01/15 TOWN KEEPER'S REPORT

The Committee noted that the Town Keeper had maintained the Cemetery and carried out his general duties.

C/08/01/16 TOWN CLERK'S REPORT

Town Clerk advised that four trees at Birdcage Walk had died and a quote for £300 had been received from the Horticultural Contractors to remove the dead trees, replant and mulch. The tree sponsors had been advised.

C/08/01/16.01 Recommendation

That the quote of £300 received from the Horticultural Contractors for the removal of the 4 dead trees at Birdcage Walk, replanting and mulching be accepted.

In reply to her question, Town Clerk was advised that wreaths could be removed from the War Memorial on 1st February.

Town Clerk

Advised Tim to remove wreaths on 1st Feb 08 at 09.08.01 staff meeting.

C/08/01/17 CORRESPONDENCE

The Committee noted the following correspondence:

Rt Hon John Gummer MP – Feedback from Creating the Greenest County Conference. Councillor Turner advised that he and the Assistant to the Town Clerk would complete the questionnaire and asked that an item be included on the Agenda for the Memorial Hall Regeneration Committee on 15th January to discuss this.

Town Clerk

C/08/01/18 URGENT BUSINESS PURSUANT TO SECTION 100(B)(4)(16) OF THE LOCAL GOVERNMENT ACT 1972

Councillor Turner highlighted the poor state of the roads in Newmarket, particularly from The Avenue to the Swimming Pool, the High Street to the Avenue Bowls Club and the Clock Tower to the traffic lights in Fordham Road.

Councillor Drummond advised that the footpath at the Guineas Car Park side ended at the bus station. Currently in order to continue down Exeter Road, residents either would either have to cross the road or enter the Guineas Shopping Centre and leave via the Lloyds Chemist.

That Town Clerk was asked to write to SCC Officer Mr J Nunn and advise him of the poor state of some of the roads in Newmarket.

E-mailed Mr Nunn on 10.01.08

C/08/01/19 DATE OF NEXT MEETING

Monday, 4th February 2008 at 7.15 pm.

The meeting closed at 8.15 pm.

Signed : _____

Date: _____

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