



Newmarket

TOWN COUNCIL

Minutes of a Meeting of the Community Services Committee
held on Monday, 4th February 2008 at 7.15 pm at the Memorial Hall, Newmarket

Attendance :

Councillor W Sadler, Chairman
Councillor W Hirst, Vice-Chairman
Councillor G Cole
Councillor A Drummond
Councillor P Hulbert
Councillor W Burch
Councillor C Turner

Also Present: Isabelle Barrett - Town Clerk, Rosemary Foreman – Minute Assistant, 2 Members of the Press, 1 Member of the Public

Minute	Action by
<p>C/08/02/1 <u>APOLOGIES</u> Apologies for absence were received from Councillor G Jaggard.</p>	
<p>C/08/02/2 <u>ABSENT</u> Councillor D Cross was absent.</p>	
<p>C/08/02/3 <u>DECLARATION OF MEMBERS INTERESTS & CONSIDER UPDATE OF REGISTER OF INTEREST</u> None noted.</p>	
<p>C/08/02/4 <u>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 7th JANUARY 08</u> Councillor Sadler signed the minutes of the Community Services Committee meeting held on Monday, 7th January 2008, as a correct record.</p>	
<p>C/08/02/5 <u>MATTERS ARISING</u> There were no matters arising.</p>	
<p>C/08/02/6 <u>AN INVITATION TO MEMBERS OF THE PUBLIC TO PUT QUESTIONS/STATEMENTS OF NOT MORE THAN 3 MINUTES DURATION RELATING TO ITEMS LISTED IN THE PUBLIC PART OF THE AGENDA ONLY</u> Ms Jo Cobb advised that, as a member of Newmarket in Bloom, she had been contacted by the Green Light Trust regarding the creation of a Community Woodland in Newmarket. As NIB did not have the resources for this project, a public meeting had been arranged at The Stable at 7.30 pm on 11th February to determine what interest there was in the idea. The Head of the Green Light Trust would speak about community woodlands and it was hoped that a group would be formed which could identify a site and develop it. The Green Light Trust would help with the project and fundraising etc. Posters and publicity in the press were being arranged.</p>	

Following a suggestion by Councillor Sadler, it was agreed that Item 15 on the Agenda should be brought forward.

C/08/02/7 ATTENDANCE AT MEETING AT THE STABLE TO DISCUSS A COMMUNITY WOODLAND IN NEWMARKET

After discussion the following recommendation was agreed:

C/08/02/7.01 Recommendation

That Councillor Turner should attend the public meeting at The Stable on 11th February to discuss the creation of a community woodland in Newmarket and report back to the next meeting.

Cllr Turner

The member of the public left the meeting.

C/08/02/8 TO RECEIVE A PRESENTATION FROM FHDC OFFICER C COLLINS PERTAINING TO CRED CARBON FOOTPRINTING TOOLKIT

The Committee noted that Ms Collins was unwell but would attend the March meeting.

C/08/02/9 TO RECEIVE A REPORT FROM NEWMARKET IN BLOOM

Councillor Hirst reported that NIB had completed their programme for 2008 and he would send a copy to all Councillors. He was pleased to report that SCC and FHDC had agreed that the grass verges on Exning Road could be planted and the work would be carried out late March/early April. The question of the purchase of the plants and maintenance of the flower beds had not yet been resolved.

Cllr Hirst

C/08/02/10 TO RECEIVE AN UPDATE ON HGV PARKING AT BIRDCAGE WALK

Councillor Hirst advised that it had been reported at an SNT meeting that there had been a decrease in HGV parking on Birdcage Walk but the situation could change when the Tattersalls Sales commenced. He reminded the Committee that Town Clerk had written to the Studs and Tattersalls asking them to provide more parking for horseboxes but no reply had been received.

C/08/02/10.01 Recommendation

That Town Clerk write again to the Studs and Tattersalls asking them to provide more parking for horseboxes.

Town Clerk

Councillor Hirst reported that the SNT had discussed parking and the night-time economy and asked if NTC could write to local pubs and clubs requesting their help in advising where their customers could park.

The Committee agreed that rather than writing to the Clubs and Pubs in the town, a poster campaign would be more effective.

C/08/02/10.02 Recommendation

That Town Clerk order 50 posters from the printers and distribute them to local pubs and clubs asking their customers to use the car parks. That the Town Clerk works in partnership with the Police to establish the correct wording for the 50 posters.

C/08/02/11 TO RECEIVE AN UPDATE ON ACTIONS TAKEN PERTAINING TO CLEANLINESS OF NEWMARKET

Town Clerk advised that letters had been mailed to FHDC and the Police and an acknowledgement letter had been mailed to the resident that had raised the concern. Replies to the Town Councils correspondence had been received from FHDC and the Police advising of actions to be taken. The Committee also noted the thank you letter received from the resident praising the Council for their prompt actions. A copy of Ms Cohen's letter was given to the press for publication subject to the press contacting Ms Cohen to obtain her permission.

To date the Town Keeper had removed all the weeds from the New Cut and a monthly rota had been put in place to keep on top of the weed problem in that area.

C/08/02/12 TO RECEIVE AN UPDATE PERTAINING TO NO 1 DRAIN ENCLOSURE

Councillor Sadler advised that SCC were looking into his suggestion that the No1 Drain could be covered with builder's mesh fencing near Smart's Laundry to prevent large items of rubbish being thrown into it. Councillor Hirst advised that the bushes and undergrowth would have to be removed before the mesh was placed over the culvert.

C/08/02/13 TO RECEIVE AN UPDATE ON THE PROPOSED FOUR BAY BUS STATION FOR NEWMARKET

Councillor Burch advised that SCC had set aside funds to provide a four bay bus station with covered seating but the project had been delayed due to the proposed redevelopment of the Market Square.

The Town Clerk advised that all the issues raised by residents at the last annual meeting of the town, including the bus station, would be published in the February edition of the Town Crier.

C/08/02/14 TO ACKNOWLEDGE CONCERNS RAISED BY THE NEWMARKET TRAINERS FEDERATION PERTAINING TO STREET LIGHTING AT THE JUNCTION OF EXETER ROAD AND THE WATERCOURSE

The Committee noted the letter received from the Newmarket Trainers' Federation regarding the lack of a street light at the junction of Exeter Road and The Watercourse. Town Clerk reported that SCC had advised that the installation of a new column would be too expensive. Therefore SCC had opted to fit higher voltage light bulbs in the existing column.

C/08/02/15 TO ACKNOWLEDGE CORRESPONDENCE FROM NEWMARKET ALLOTMENTS ASSOCIATION AND RECEIVE A VERBAL REPORT ON ACTIONS TAKEN

The Committee noted the letter from Mrs Jacobs on behalf of the Newmarket Allotment Association. Town Clerk advised that she had arranged a site meeting between Mrs Jacobs and the Town Keeper. Following the site meeting, the Town Keeper had cleared the Drain and an inspection rota had been put in place to avoid any reoccurrence of over growth.

C/08/02/16 PROHIBITION AND RESTRICTION OF WAITING ONE WAY TRAFFIC, COUNTERFLOW CYCLING FACILITY AND REVOCATION ORDER FROM SCC RE PALACE STREET

The Committee noted the above restrictions and agreed on the following recommendation:-

C/08/02/16.01 Recommendation

That the Town Council voice no objections to the prohibition and restriction of waiting one way traffic, counterflow cycling facility and revocation order pertaining to Palace Street.

Town Clerk

C/08/02/17 SUFFOLK HEDGEROW SURVEY

Town Clerk advised that she had been advised by FHDC that the hedgerow survey had been on going over the last five years. The survey would include all hedges located in Newmarket regardless of whether they were private or public ownership and the aim was to establish the size and health of each hedge. A map listing all the hedges in Newmarket could be obtained from SCC. FHDC further advised that this should be a project that could be carried out by one or more Councillors.

C/08/02/17.01 Recommendation

That any Councillor interested in taking part in the Suffolk Hedgerow Survey should contact the Town Clerk.

Cllrs

C/08/02/18 TOWN KEEPER'S REPORT

The Committee noted that the Town Keeper had cleared the Drain at the allotments, kept the Cemetery tidy, had washed the bus shelters in the High Street and maintained Birdcage Walk.

C/08/02/19 TOWN CLERK'S REPORT

Town Clerk reported on the following:

- 1 Following Councillor Drummond's concern raised at the last meeting regarding the lack of a footpath round the bus station area in Fred Archer Way, the Town Clerk had contacted SCC Officer John Goodyear to discuss the situation of the lack of footpath in that area. Mr Goodyear had agreed to visit Newmarket at the end of February to undertake a site visit and assess the necessity for a footpath. Councillors Drummond and Sadler agreed to accompany him.

Cllrs Sadler/
Drummond

- 2 Following Cllr Turner's concern raised at the last meeting related to the poor state of some of the roads in Newmarket, the Town Clerk advised that she had contacted SCC Officer Jim Nunn to enquire whether SCC had recently undertaken a survey of the roads in need of repair in Newmarket and whether a priority list for the refurbishment had been drafted. Mr Nunn advised that all roads are inspected on a frequency which varied from 1 month for the main routes to 6 months for the lower category roads. Mr Nunn had confirmed that SCC had allocated funding to resurface the High Street in 2008/09. The area around the clock tower would also be resurfaced as part of the improvement.
- 3 The Town Clerk advised that SCC had no funds to tarmac the footpath leading to the new bus shelter opposite the swimming pool. The Town Clerk had also received a call from a resident to advise that the residents using the new bus shelter opposite the swimming pool were unable to see the approaching buses due to a large tree obstructing their view. The Town Clerk advised that she had written to Stagecoach to advise of the problem. Stagecoach had confirmed, in writing, that their bus drivers had been advised to stop at this bus stop without fail.
- 4 A meeting between Councillors Hirst and Burch and the Jockey Club would be held on 8th February to discuss the time line for the installation of the fencing at The Severals.
- 5 Summer bedding plants had been ordered and would be planted in May.

Cllrs
Burch/Hirst

C/08/02/20 APPLICATION FOR ADVISORY DISABLED PARKING BAY

None noted.

C/08/02/21 CORRESPONDENCE

The Committee noted the following correspondence:

- 1 Suffolk Preservation Society – update regarding Campaign to Protect Rural England
- 2 Suffolk Preservation Society – Response to SCC Core Strategy of the Waste Development Plan
- 3 SCC – Closure of St Philips Road. The Committee noted that the work had now been completed.

C/08/02/22 URGENT BUSINESS PURSUANT TO SECTION 100(B)(4)(16) OF THE LOCAL GOVERNMENT ACT 1972

None noted.

C/08/02/23 DATE OF NEXT MEETING

Monday, 3rd March 2008 at 7.15 pm.

The meeting closed at 8.00 pm.

Signed : _____

Date: _____